Canvas Monthly Meeting - Minutes

Date and Time: **Monday 3 August 2020, 10 am to 11 am**
Venue: **Via Zoom** https://auckland.zoom.us/j/645526692

Chair	Kevin Morris (Director of Learning and Teaching)
Presenters:	Kevin Morris, Gemma Sinclair, Anuj Bhargava, Chun Li
Attendees:	Sarah Wang, Maribel Caballero, Sarah-Jane Crewther, Laurel Walker, Andy Fey, Sian Hodges, Caroline Aspden, Maria Rodrigues, Hazim Namik, Wen-Chen Hol, Radhini Sabanayagam, Sam Smart, Mariz Dela Cruz, Lynette Leong, , Brianna Wang, Xiaowei Ding, Ann Simpson, Rachelle Singleton, Heera Kim, Sarah Dayal, Sumia Quazi, Jo Batchelor, Anoma Ratnayake, Christine Whyte, Vj Singh, Ben Tunnicliffe, Peni Kamakorewa, Craig Housley, Alison Salmon, Kathryn Siow, Peter Bier, Tony Chung, Shanghai Wei, Alexandra Soudlenkova, Pamela Kam, Aldon Hartley, Andrea Kolb, Andrew Withy, Margot Bowker, Peter Rachor, Tony Chung

Agenda items	Comments
Business Recovery update – Kevin	A key plan of the business recovery is around how we are going to handle assessment in semester 2 and in the future. We have been implementing and testing some software products to allow us to do other forms of online assessments. The key issue around systems like this is security. We will test Inspera with 10 or more tests coming up in the next few weeks and that will give us a sort of simulation of how it might work for exams at the end of the semester. And the other part of it is around the Proctoring. There is a policy coming out (this week) on that issue related to assessment for this semester.

We are looking at potential classification of courses for next year. Because of the interest in online learning, blended learning that now exists and everybody's delivered that on some level, we want to make it easier for faculty to make some decisions. It's a way of flagging to students before they select the course. Because we are going to different forms of courses, it potentially changes our timetable quite significantly.

Q. Do you think it will be any kind of minimum checklist from a teaching point of view about what it actually involves?
A. Yes. There has to be a good rationale from a learner perspective and as much as a teacher perspective. So that's kind of a system to make it work (and to make a decision about how those courses are classified). |

	Q. Can we volunteer some of our courses to be testing that invigilation software, as we'd like to run invigilation online for offshore students? A. Yes, there is a project and there is a testing regime underway. I just need to connect you with the project and see how they are selecting courses. *Update as at the week of 24 August – the Inspera testing was scaled back due to Lockdown. More information about assessment guidance is available from* https://remotelearning.auckland.ac.nz/assessments/
Offshore students - Kevin and Gemma **DCO Integration - Gemma**	*Offshore students* There was an announcement and a blog post last week about offshore students. Inside your Canvas courses, you can go to settings and sections to see if you have any students who fall under the new offshore categories. We have two new China learning centers, i.e. NF and SW. The other two categories are offshore online, i.e. International students that are overseas, and domestic students overseas, which includes Australian students. For staff who have access to SSO or CS9, there is a detailed quick reference guide on how to check the information quickly in CS9. If you see any offshore students showing in standard on-campus courses (sections), please contact Academic Record team (recordsmanagement@auckland.ac.nz). Because the offshore students have been moved out of standard on-campus streams, they don't automatically have access to the lecture recordings. It's easy to make that access available by checking the option "Share to the course" in Recordings settings (please refer to the screenshot in PPT slides). You can also reduce the auto publishing time down (e.g. to two hours) if you are not editing your recordings. *Learning Toolkit* The Learning Toolkit is created by the Learning and Teaching Development Team in Te Tumu Herenga | Libraries and Learning Services. It has been pushed out to all Semester 2, quarter 3 and quarter 4 courses as an item in course navigation menus. It is not limited only to students who are online, but also appropriate for students on campus. It's also going to link to the new Learning Essentials site. *LTR* The lecture recording (publishing) delay time has been updated from 72 hours to 24 hours for this semester. This is a reflection of the number of offshore students we have across a number of courses. You can still extend the (publishing) delay time in settings, e.g. to 48 hours if there's no offshore students in your course and you need additional time to do some editing. *DCO - Canvas integration* Canvas integration will be available for the nominated courses from mid-August. By clicking an "Export to Canvas" button, a wizard will guide users (editors or course directors) through the steps of exporting courses outline content to your Canvas course. The selected sections of a course outline can be published to a new (wiki) page in Canvas. New sections to be updated on Canvas page included for pilot are: Teaching Details, Class reps, Where to get help. A graduate profile page will also be created. There will also be an option to publish the complete course outline as PDF to Files in Canvas. A log of the export will be added to help users (e.g. GSAs) to track the export history.

	Q. Can the empty sections not be selected by default?
	A. Yes. That is the logic we've used.
	DCO – Semester 2 progress
	We have nearly 80% of all course outlines completed. We have seen some amazing results for some of the faculties.
	Gemma shared her PowerPoint slides.
	Update as at the week of 24 August – The DCO Canvas integration was delayed and will be available shortly.
Canvas new release – Chun **New Quizzes testing - Chun**	Canvas new release in August includes bulk page delete, course section column student visibility and global announcements page. A sandpit course for testing Canvas New Quizzes has been set up. Please contact us if you want to be added and we will add you as a teacher. The Classic Quizzes Sunset phase in the New Quizzes Timeline has been delayed. Canvas CSM will provide updates on the new timeline. **Comments / questions from audience** Q. Are there any actions required from teachers in their courses? A. No actions. The new quizzes are not enabled in any real courses at the moment. If teachers want to test it, they can ask us to add them to the sandpit course.
Online lab teaching - Anuj Bhargava	Presentation slides and recording will be available shortly.