

Canvas Monthly Meeting - Minutes

Date and Time: 12 April 2021, 11 am to 12 pm

Venue: Via Zoom <https://auckland.zoom.us/j/645526692>

Chair	Kevin Morris (Director of Learning and Teaching)
Presenters:	Kevin Morris, Gemma Sinclair, Chun Li, Rachelle Singleton
Attendees:	Adeline Fung, Aisha Khan, Aldon Hartley, Alison Salmon, Amanda Charlton, Andrew Dubovyi, Andrew Withy, Angela Tsai, Anna-Marie Simcock, Annette L, Anoma Ratnayake, Ayumi Shino, Bernd Martin, Bizza Zainab, Brianna Wang, Catherine Wright, Craig Housley, Fred Ng, Hazim Namik, Jennifer Tham, Jo Batchelor, Kathryn Siow, Kerry Tuaopepe, Liai Burns, Linda Susanty, Louise Allan, Margaret Tibbles, Maria Rodrigues, Maribel Caballero, Megan Clune, Melissa Valnegri, Mo Harte, Mohammad Ladha, Odette Murdoch, Oriel Kelly, Pamela Kam, Peter Bier, Radhini Sabanayagam, Rhonda Joy Sweeney, Roseann Deniz, Rubaiyat Afroze, Russell Barron, Sarah Crewther, Sarah Wang, Shareeni Kala, Sharon Benjamin, Sheryll McIntosh, Shubhangi Sharma, Sibusiso Mdletshe, Sylvie Huang, Tanya Gerrard, Teri Ko, Tony Chung, Una Lightfoot, William Nepia, Xiaowei Ding

Agenda items	Comments
DCO updates – Gemma Sinclair	<p>65% course outline for Semester 2, 2021 are published. A reminder email was sent on 8th April for pending course outlines (in New or Editing state).</p> <p>We also did a recent release for DCO on 22nd March 2021. The digest email now says 'course outline' instead of course to avoid confusion.</p> <p>Based on the feedback from the pilot last year we have made some changes to the DCO Export function. In the export wizard the student count for the Canvas course has been added and 'preview' has been changed to 'View Canvas Course'. The exported content sections to be completed had red text which has been changed to black text with yellow highlight which is more legible. The capabilities will be included in the DCO export by default (can be unchecked during the export process). The DCO export will also include a direct link to download the full course outline as a PDF.</p> <p>There is also an upcoming release for DCO in May which includes a new banner with University branding and links. The release includes the removal of Single Sign On which was requested by Assoc Deans late last</p>

	<p>year. This means prospective students can search and view published course outlines.</p> <p>The course outline page also includes the new banner so the University logo that was part of the course outline has been removed to avoid duplication. The Course Code and Title are the largest font and points have been moved next to term.</p>
Inspira LTI - Gemma	<p>The Inspira LTI has been enabled on Canvas for teaching staff to set up practice tests or quizzes to help students prepare for exams on Inspira. The LTI can be used to create a linked Inspira assessment and will also pass grades back to Canvas once finalised. Note: course coordinators need to add teaching staff as contributors to any Inspira assessment created via LTI.</p> <p>Q. How do we manage overseas students who might sit outside the class time?</p> <p>A. You can either create a separate assessment in Canvas/Inspira and assign to a section or individual students or you can create an assessment window (e.g. 24 hours) with a time limit (e.g. 60 mins) so students can start anytime within the window but once they start the time limit kicks in.</p> <p>Steps to create a practice test or quiz using LTI:</p> <ul style="list-style-type: none"> • LTI Quick Reference Guide <p>Inspira Resources:</p> <ul style="list-style-type: none"> • Inspira Help Centre and UOA SharePoint sites • Drop-in support via Zoom (Mon-Fri 8am-5:30pm) <p>Assessment Design:</p> <ul style="list-style-type: none"> • https://remotelearning.auckland.ac.nz/assessments/
Cecil - Decommissioning	<p>Cecil will be decommissioned this year.</p> <p>In 2016 Canvas LMS was launched and Cecil LMS was set to “read-only” mode for 5 years (2016 - 2020). There will be an official communication when Cecil will be decommissioned this year.</p> <p>If staff have any relevant teaching materials from 2015 and earlier on Cecil, then we recommend downloading and saving to local or shared drive.</p>

Immersive Reader – Gemma/Chun	<p>Immersive reader provides a number of features which can improve reading comprehension such as:</p> <ul style="list-style-type: none"> • Text to speech which allows learners to listen to the text read out while highlighting the words on screen • Grammar tools which provide visual indicators for different types of words and syllables • Line focus can help learners focus on segments of text • Ability to customize how text is displayed including text size, spacing, font, theme, and formatting <p>Resources:</p> <ul style="list-style-type: none"> • All about the Immersive Reader (Microsoft resource page) • Research related to Immersive Reader (Microsoft resource page) • Using Immersive Reader in Canvas page (Canvas resource)
Turnitin Document Details - Gemma	<p>Turnitin's algorithms detect inconsistencies in the document and flag for review by Graders when using Turnitin Feedback Studio.</p> <p>For example, replaced characters to avoid similarity detection by replacing with similar ones from different alphabets. Hidden text such as quotation marks could also exclude plagiarized content.</p> <p>More information about Turnitin Document Details:: https://help.turnitin.com/feedback-studio/document-details.htm</p>
Canvas new release - Chun	<p>Students can now use their webcams to take pictures then submit them to Canvas assignments. The assignments need to be created as online submission types and allow file uploads. Then students will have two options to submit: "Upload File" and "Use Webcam". Multiple files can be uploaded in an attempt.</p> <p>More info about Webcam submission: https://www.canvas.ac.nz/2021/03/31/webcam-submissions-an-alternative-way-of-submitting-assignments/</p>
Presentation - Authoring H5P content for learning engagement (Rachelle Singleton)	<p>Please find details from the recording of the presentation.</p>